

## ParentPay - our new online payment service

In part of our response to COVID-19 we are pleased to announce that from September we will be accepting payments online for items such as dinner money, snacks and trips. Using a secure website called ParentPay you will be able to pay online using your credit / debit card. ParentPay will be our preferred method of making payments to school. This service will reduce the amount of cash coming into school, which will protect parents' and members of staff.

### What are the benefits to parents & pupils?

- ParentPay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like, 24/7
- The technology used is of the highest internet security available ensuring that your money will reach school safely - offering you peace of mind
- Payments can be made by credit/debit card or also through PayPoint
- Full payment histories, balance alerts and statements are available to you securely online at anytime

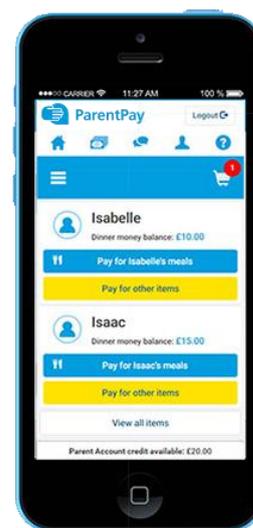
### What are the benefits to our school?

- You can help us reduce workloads for all staff as no more counting cash, chasing debt and stop cash collection services
- Creates more time to lend to educational support and the smooth running of the school
- Improves school security
- Using ParentPay also ensures that all financial transactions are safe and secure - helping us to remove costs associated with us having to manage cash securely on the school premises
- Reducing the possible transmission of COVID-19

### How to get started with ParentPay?

We will send you your account activation details next week. Once you receive these:

- Visit [www.parentpay.com](http://www.parentpay.com)
- Enter your Activation username and password in the Account Login section of the homepage  
**NB. These are for one-time use only, please choose your own username and password for future access during the activation process**
- Provide all the necessary information and choose your new username and password for your account - registering your email address will enable us to send you receipts and reminders
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment



If you have any questions, please contact the school office. For more information, visit [www.parentpay.com/parents/](http://www.parentpay.com/parents/)